

**LANDSCAPE ARCHITECTS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
ROOM 179A, 1400 E. WASHINGTON AVENUE, MADISON WI
WEDNESDAY, JULY 17, 2002
10:00 AM**

1. **CALL TO ORDER**
 - a. Declaration of Quorum
 2. Adoption of Agenda
 3. Approval of Minutes (2/14/2002)
 4. Administrative Report
 - a. Mary Forseth, Bureau Director
 - i) Secretary/Deputy Secretary Comments
 - ii) Section Roster
 - iii) 2002 Meeting Dates
 - iv) To-Do List
 - v) Guidelines for Reviewing Applications
 - vi) Licensure Support Resource Guide, Mary Forseth
 - vii) Regulatory Digest Articles
 - viii) Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 5. Legislative Issues
 - a. Continuing Education
 6. CLARB
 - a. Continuing Education, Jay Fernholz
 7. Administrative Rules
 8. Section Member Activity
 9. Practice Issues
 - a. Practice Act versus Title Act
 - b. Discussion with Division of Enforcement
 - i) Complaint Procedures
 - ii) Unlicensed Individuals Advertising in Yellow Pages, Rick Rettler
 - iii) How other states handle unlicensed practice, Jay Fernholz
- OVER-**
10. Examination Issues
 11. Miscellaneous Correspondence/Information
 12. New Business

13. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
 - a. Monitoring Report, if any
 - b. Case Closings and Case Status Report
 - c. Class I Hearing
 - d. Deliberation on Stipulations, Administrative Warnings or Disciplinary Actions that May be Signed After Printing of Agenda
 - e. Pending Applications, if any
 - f. Reinstatement Requests, if any
 - g. Examination Issues, if any
14. **RECONVENE TO OPEN SESSION**
15. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
16. Other Such Items as Authorized by Law
17. **ADJOURNMENT**

Next Meeting: Wednesday, October 2, 2002

**TELECONFERENCE
LANDSCAPE ARCHITECT SECTION SCREENING PANEL
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
Room 124, 1400 E. Washington Avenue, Madison WI
Contact: Mary Forseth (608-266-3423)
Wednesday, July 17, 2002
9:30 a.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment